

APPENDIX I: SAMPLE PARENT NOTIFICATION LETTER

Dear _____,

In accordance with the Every Student Succeeds Act, _____ School District would like to provide the following information regarding your child's instructional program. Your child, _____, has been identified as an English Language Learner (ELL) through our district's screening process that includes _____

_____. This process has determined that your child's level of English proficiency and academic proficiency is as followed according to the WIDA screener.

Listening	
Reading	
Speaking	
Writing	

Montana's English Language Proficiency Assessment

Criteria for 2017-2018 includes a composite score of 5.0 or higher, and at least a score of 4.0 in literacy.

Based on this information, the district has designed an instructional program for your child that will meet his/her needs and the state standards in the following way/by:

_____.

Your child's English language proficiency will be evaluated annually with a statewide assessment called ACCESS 2.0. The testing window for this assessment is _____.

As a parent, you will be provided assistance in considering the instructional program of your child. Under Title III, you have the right to refuse enrollment of your child in the particular program provided. If you have any questions please contact the district's Title III Director, _____, at _____.