

# MT OPI School Nutrition Programs:

## SY 2019-2020 Training Schedule & Continuing Education Opportunities



As a provision of the Healthy, Hunger-Free Kids Act of 2010, the Professional Standards for school nutrition professionals *final rule* requires that school nutrition program directors, managers and staff receive a minimum amount of *annual training hours*. The Montana Office of Public Instruction (OPI) School Nutrition Programs provides training opportunities to assist school nutrition professionals in meeting the annual requirements. *In addition to scheduled webinars, recorded webinars on a variety of topics are posted within the Download Forms area of MAPS.*

Activity	Location	Time	Date	Codes/Hours
<b>September 2019</b>				
Webinar Wednesday: *New* Direct Certification Application	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Sept 4	3200/3300/1
<b>SNP Fall Workshop</b>	Great Falls	9-3	Wed, Sept 11	2000/3000/6
Webinar Wednesday: Best Practices for Salad Bars	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Sept 11	3200/3300/1110/2230/1
<b>SNP Fall Workshop</b>	Saco	9-3	Thurs, Sept 12	2000/3000/6
<b>SNP Fall Workshop</b>	Billings	9-3	Wed, Sept 18	2000/3000/6
Webinar Wednesday: Entering Claims in MAPS	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Sept 18	3100/3310/3000/1
<b>SNP Fall Workshop</b>	Miles City	9-3	Thurs, Sept 19	2000/3000/6
<b>SNP Fall Workshop</b>	Missoula	9-3	Wed, Sept 25	2000/3000/6
Webinar Wednesday: Smart Breakfasts Boost Brain Power	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Sept 25	1110/1
<b>SNP Fall Workshop</b>	Whitefish	2-3	Thurs, Sept 26	2000/3000/6
<b>October 2019</b>				
Webinar Wednesday: Verification	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Oct 2	3100/1
Wednesday Webinar: USDA Foods & DOD Fresh Overview	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Oct 9	1100/1170/1
Webinar Wednesday: Fresh Fruit and Vegetable Program	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Oct 16	1100/1200/1320/2430/1
Webinar Wednesday: Equipment Grants	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Oct 23	3500/2430/1
<b>November 2019</b>				
<b>Montana Cook Fresh Workshop</b>	Browning	TBD	November	2130/1110/1130/4
<b>Farm to School Showcase</b>	TBD	TBD	November	2430/1240/1130/3
Webinar Wednesday: Procurement Basics	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Nov 6	2400/1
Webinar Wednesday: Outreach and Program Promotion	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Nov 13	1160/1
<b>December 2019</b>				
Webinar Wednesday: How to Write a Grant	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Dec 11	3300/3230/1
<b>January 2020</b>				
Webinar Wednesday: Administrative Review Process	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Jan 8	3260/1
Webinar Wednesday: HELP I am a new Food Service Director	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Jan 15	1110/1

**REMINDER!** *Keep documentation of completed trainings on file to demonstrate compliance with Professional Standards requirements. Documentation should include: title of completed activity, date of completion, code and hours. Remember to include recorded webinars in your training documentation.*

This institution is an equal opportunity provider.

# MT OPI School Nutrition Programs:

## SY 2019-2020 Training Schedule & Continuing Education Opportunities



<b>February 2020</b>				
Webinar Wednesday: Montana Farm to School Success Stories	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Feb 5	1130/1
Webinar Wednesday: Community Eligibility Provision (CEP)	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Feb 12	3130/1
Wednesday Webinar: USDA Foods & DOD Fresh Overview	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, Feb 19	1100/1170/1
<b>March 2020</b>				
Webinar Wednesday: Veggielicious - Build a Rainbow with School Meals	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, March 11	1110/1310//1
Webinar Wednesday: Farm to School Food Safety Best Practices	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, March 18	1130/2620/2630/1
Webinar Wednesday: Summer Food Service Program 101	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, March 25	3200/3300/3400/4100/ 1110/1
<b>April 2020</b>				
<b>Farm to School Showcase</b>	Hardin	TBD	April	2430/1240/1130/3
Webinar Wednesday: Summer Food Service Program 101	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, April 15	3200/3300/3400/4100/ 1110/1
<b>Fun in the Sun: Summer Food Service Program Workshops</b>	TBD - Regional	TBD	TBD	3200/3300/3400/4100/ 1110/1
<b>May 2020</b>				
Webinar Wednesday: Summer Food Service Program 101	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, May 6	3200/3300/3400/4100/ 1110/1
Webinar Wednesday: MAPS Applications 101	<a href="https://www.gotomeet.me/WebinarWednesday">https://www.gotomeet.me/WebinarWednesday</a>	2-3	Wed, May 13	3100/1
<b>June 2020</b>				
<b>MT School Nutrition Association (SNA) Summer Conference</b>	Great Falls	M – TH	June 22-25	<a href="http://www.mtsna.org/">http://www.mtsna.org/</a>
<b>July 2020</b>				
<b>Farm to School Showcase</b>	Fort Benton	TBD	July	2430/1240/1130/3
<b>Montana Cook Fresh SNP Institute</b>	Bozeman	M-F	July 27-31	2130/4160/1000 /3100

**REMINDER!** Keep documentation of completed trainings on file to demonstrate compliance with Professional Standards requirements. Documentation should include: title of completed activity, date of completion, code and hours. Remember to include recorded webinars in your training documentation.

This institution is an equal opportunity provider.

# MT OPI School Nutrition Programs:

SY 2019-2020 Training Schedule & Continuing Education Opportunities



Questions? Contact Your Regional School Nutrition Specialist!		
Specialist	Contact Information	Counties
Caroline Olson	<a href="mailto:Caroline.olson@mt.gov">Caroline.olson@mt.gov</a>   437-4688	Blaine, Cascade, Chouteau, Glacier, Hill, Judith Basin, Liberty, Pondera, Toole
Deb Jones	<a href="mailto:Deborah.jones@mt.gov">Deborah.jones@mt.gov</a>   444-3532	Broadwater, Deer Lodge, Granite, Jefferson, Lewis and Clark, Meagher, Powell, Ravalli, Silver Bow, Teton
Erin Turner	<a href="mailto:Erin.turner@mt.gov">Erin.turner@mt.gov</a>   559-7588	Beaverhead, Carbon, Gallatin, Madison, Park, Stillwater, Sweet Grass, Wheatland,
Jackie Roller	<a href="mailto:Jackie.roller@mt.gov">Jackie.roller@mt.gov</a>   461-3498	Daniels, Fergus, Garfield, Golden Valley, McCone, Mussleshell, Petroleum, Phillips, Richland, Roosevelt, Sheridan, Valley
Rochelle Davies	<a href="mailto:Rochelle.davies@mt.gov">Rochelle.davies@mt.gov</a>   465-3154	Big Horn, Carter, Custer, Dawson, Fallon, Powder River, Prairie, Rosebud, Treasure, Yellowstone, Wibaux
TBD	444-2501 (main SNP office)	Flathead, Lake, Lincoln, Mineral, Missoula, Sanders

School Nutrition Program Position	Required Training Hours
<b>Program Director</b> This person oversees all aspects of the School Nutrition Program in their district. This includes administering, planning, directing, assessing, implementing, and evaluating the program.	12 annual training hours
<b>Program Manager</b> Large districts that have a centralized kitchen and satellite kitchens often have a Program Manager for each satellite kitchen to oversee food production and service.	10 annual training hours
<b>Program Staff working ≥ 20 hours/week.</b> This is anyone that is employed to work in the School Nutrition Program.	6 annual training hours
<b>All Program Staff working &lt; 20 hours/week.</b>	4 annual training hours
<b>Any training that lasts 15 minutes or longer counts!</b> "Teachable Moments" in your kitchen can be counted towards Professional Standards training hours.	

**REMINDER!** Keep documentation of completed trainings on file to demonstrate compliance with Professional Standards requirements. Documentation should include: title of completed activity, date of completion, code and hours. Remember to include recorded webinars in your training documentation.

This institution is an equal opportunity provider.