

2019 EGRANTS TOUR

School Nutrition Programs



**E-GRANTS
TRAINING**



United States Department of Agriculture



AGENDA

School Nutrition Programs

Free and Reduced Benefits

Direct Certification

Community Eligibility Provision

New DCA System



STEP 1 List ALL CHILDREN in the household. If more space is required for additional names, attach another sheet of paper.

DEFINITIONS:

Children in Household:

Any infant, child or student up to 12th grade that lives in your household.

Household Member:

Anyone who is living with you who shares income and expenses, even if not related.

Child's First Name

MI

Child's Last Name

School

Grade

Student?

Y N

Homeless (or)

Runaway

Migrant

Foster

STEP 2 Do any household members (including you) contribute to your household income?

☐

NO

If **NO** household member participates in SNAP or FDPIR, complete STEP 3.

STEP 3 Report Income for ALL Household Members.

A. Child Income

Sometimes children in the household earn income. Please include the

B. Adult Income (including yourself)

List **ALL Household Members not listed in STEP 1** (including yourself) even if they do not receive income. For each household member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

First and Last Name of Adult Household Member

Earnings from Work

Weekly Bi-Weekly 2X Month Monthly Yearly

Public Assistance/Child Support/ Alimony

Weekly Bi-Weekly 2X Month Monthly Yearly

Pension/Retirement/ All Other Income

Weekly Bi-Weekly 2X Month Monthly Yearly

C. Total Household Members (Children and Adults)

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D. Last Four Digits of Primary Worker's SSN

Check if no SSN ☐

STEP 4 Contact Information and Adult Signature.

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in confidence, and if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

--

--

Mailing Address

Apt #

City

--

--

Printed Name of Adult Completing Form

Signature of Adult Completing Form

Today's Date

SCHOOL USE ONLY

School District Must Complete This Section.

Signature of Determining Official:

Date:

Directly Certified (DC) from DCA/Source Records: ☐ SNAP DC ☐ TANF DC ☐ FDPIR DC ☐ Homeless/Runaway DC ☐ Migrant DC ☐ Foster DC

Signature of Confirming Official:

Date:

Categorical Eligibility: ☐ Foster Child ☐ Case Number

Total Household Income: \$ _____ per _____

ANNUAL INCOME CONVERSION

Weekly X 52

Bi-Weekly X 26

Twice a Month X 24

Free and Reduced applications
contribute to your
FREE/REDUCED PERCENTAGE

Fun Fact: 43% of Free and
Reduced students eligible
via Direct Certification

WHAT IS DIRECT CERTIFICATION?

Documentation (data) obtained directly from the appropriate State or local agency to confirm a student's category of free meal benefits.

DIRECT CERTIFICATION SOURCES

Assistance Programs

SNAP

Supplemental Nutrition Assistance Program

TANF

Temporary Assistance for Needy Families

FDPIR

Food Distribution Programs on Indian Reservations

Other Sources

Foster Care

Homeless

Migrant

WHY DIRECT CERTIFICATION MATTERS

- ☐ Qualifies students free meal eligibility status
- ☐ Streamlines eligibility without F/R application
- ☐ Decreases the number of applications subject to verification
- ☐ Helps maximize F/R rates
- ☐ More students have access to healthy meals – Ready to Learn!
- ☐ DCA data qualifies schools for CEP

NEW
DCA!

Direct Certification contributes to your
FREE/REDUCED PERCENTAGE
and determines your
IDENTIFIED STUDENT PERCENTAGE (ISP)

**IDENTIFIED STUDENT PERCENTAGE
(ISP)**
determines eligibility for the
Community Eligibility Provision

Reports

Student Reports

- Direct Certification Report
- Direct Certification Letter
- 30 Day Grace Report
- 30 Day Grace Letter
- DC Activity Source Percentages by SFA
- Source Report
- AIM Student Comparison

Snapshot Reports

- Snapshot Direct Certification Report
- Snapshot DC Activity Source Percentages by SFA
- Snapshot Source Report

- Create upload Spreadsheet
- View past uploads

Non-Participating Schools (275)
Total Enrolled Students (3,712)

DC by Eligibility Source

FDPIR	3
FDPIR-EE	0
Foster Care	35
Homeless - AIM	39
Manual	0
Migrant - AIM	0
SNAP	556
SNAP-EE	31
TANF	13

WHAT IS THE COMMUNITY ELIGIBILITY PROVISION (CEP)?

CEP allows eligible schools to provide free meals to all enrolled students without collecting applications.

HOW TO QUALIFY FOR CEP

CEP Eligibility

At least 40% of the enrolled students must be identified as directly certified

40% Identified Student Percentage (ISP) may be determined by:

- individual school
- a group of schools in the district (or)
- district-wide

April 1

ISP Snapshot data from DCA determines CEP eligibility for the upcoming SY

ISP CHANGES DURING THE 4-YEAR CYCLE

- ISP claiming percentages are locked in for a four-year period
- Participating CEP schools with a higher ISP rate may establish a new ISP and higher free meal reimbursement rate for the following school year
- Schools in year 4 with an ISP less than 40 percent but not less than 30 percent are permitted to elect an additional grace year

CEP REIMBURSEMENT

$$\text{ISP \%} \times 1.6 = \text{CEP Reimbursement Rate}$$

Direct certification ISP rates are multiplied by a factor of 1.6 to determine the percent of meals reimbursed at the Federal 'Free' rate.

Any remaining percent reimbursed at the Federal 'Paid' rate

Example: ISP of 48% \times 1.6 = 76.80% 'Free' reimbursement rate, remaining 23.2% 'Paid' rate.

ISP rate of 62.5% \geq 100% Free Reimbursement

[Active](#)[Inactive](#)[Potential Matches](#)

Certifications by Source

Direct Certified (1,150): 18.84%



Not Certified (4,953)%

■ Not Certified (4,953)

■ Direct Certified (1,150): 18.84%

Student Counts

Participating Schools (15)**Total Enrolled Students (6,103)****DC by Eligibility Source**

FDPIR	0
FDPIR-EE	0
Foster Care	39
Homeless - AIM	97
Manual *	0
Migrant - AIM	0
SNAP	926
SNAP-EE	58
TANF	23
TANF-EE	7
Total	1,150

* Manual only contains 'Admin', 'Runaway', & 'HeadStart'. The other Manual Cert types are counted in their respective sources.

Reports

Student Reports

- [Direct Certification Report](#)
- [Direct Certification Letter](#)
- [30 Day Grace Report](#)
- [30 Day Grace Letter](#)
- [Source Report](#)

Snapshot Reports

- [Snapshot Direct Certification Report](#)
- [Snapshot DC Activity Source Percentages by SFA](#)
- [Snapshot Source Report](#)



Rogers, Amelia

State Id 123456789
Local Id 123456
First Name Amelia
Middle Bedelia
Last Name Rogers
Birthdate 09/01/2005
Age 14
Gender F
Race Unknown

Sponsor Number 0311
Sponsor Kalispell Public Schools
SC 1509
School Kalispell Middle School
Grade 07
Enrollment Start 8/29/2018
Enrollment End
Active ✓



Certification

	Program	Current Enrollment Certification	Original SY Certification	Certification Upgraded On	Current SY DC End	Original SY DC Processed On
x	SNAP	10/15/2018	10/15/2018		6/30/2019	5/31/2019
	Start	End	Reason Code	Reason	By	On



Active Programs

Program	Case	Source ID	County	Start	End
HAIM				10/15/2018	6/30/2019
SNAP	654321	7654321	Flathead	3/6/2019	6/30/2019
TANF	654321	7654321	Flathead	3/7/2019	6/30/2019



Linked Sources

	Programs	Source ID	Date First Matched	Last Updated	Link Established	Confidence
x	SNAP/TANF	7654321	9/15/2017		Auto	100

Potential Matches



Current Student	Last	First	MI	DOB	Gender	School	Grade
	Rogers	Amelia	<u>Bedelia</u>	09/01/2005	F	Kalispell Middle School	07

Potential Matching Source(s)

Link	Invalid	Last	First	MI	DOB	Gender	City	Source	Confidence
		Dodgers	Amelia	<u>Louise</u>	09/02/2005	F	Billings	00223344	

Questions?

OPI – School Nutrition Programs

444-2501

Alie Wolf (406) 444-4413 or AlieW@mt.gov





E-Grants System

Menu List

[Click for Instructions](#)

You have been granted access to the forms below by your Security Administrator

Administrative

[OPI Reports](#)

Competitive Grant

[Title IV-B: 21st Cent. Cont.](#)

[Title IV-B: 21st Century](#)

[Title X: Homeless Education](#)

Discretionary Grant

[ACT Plus Writing Test Admin](#)

[Gifted & Talented State Grant](#)

[IDEA B: CSPD](#)

[Striving Readers](#)

[Title I-C: Regular Term](#)

[Title I-C: Summer Term](#)

[Title I-C: Migrant Consolidated](#)

[Title II-A: State Level](#)

EGrants User Guides

[Comprehensive User Guide](#)

[Creating Amendments User Guide](#)

[Payment System User Guide](#)

Formula Grant

[ABLE Extension](#)

[Carl Perkins - Secondary](#)

[ESEA/NCLB Consolidated](#)

[ESEA/NCLB Consolidated - ARRA](#)

[IDEA Consolidated](#)

[IDEA Consolidated - ARRA](#)

[Title I School Improvement](#)

Planning

[Planning Tool](#)

E-Grants

OPI Staff

406-444-5660

Sharlow@mt.gov



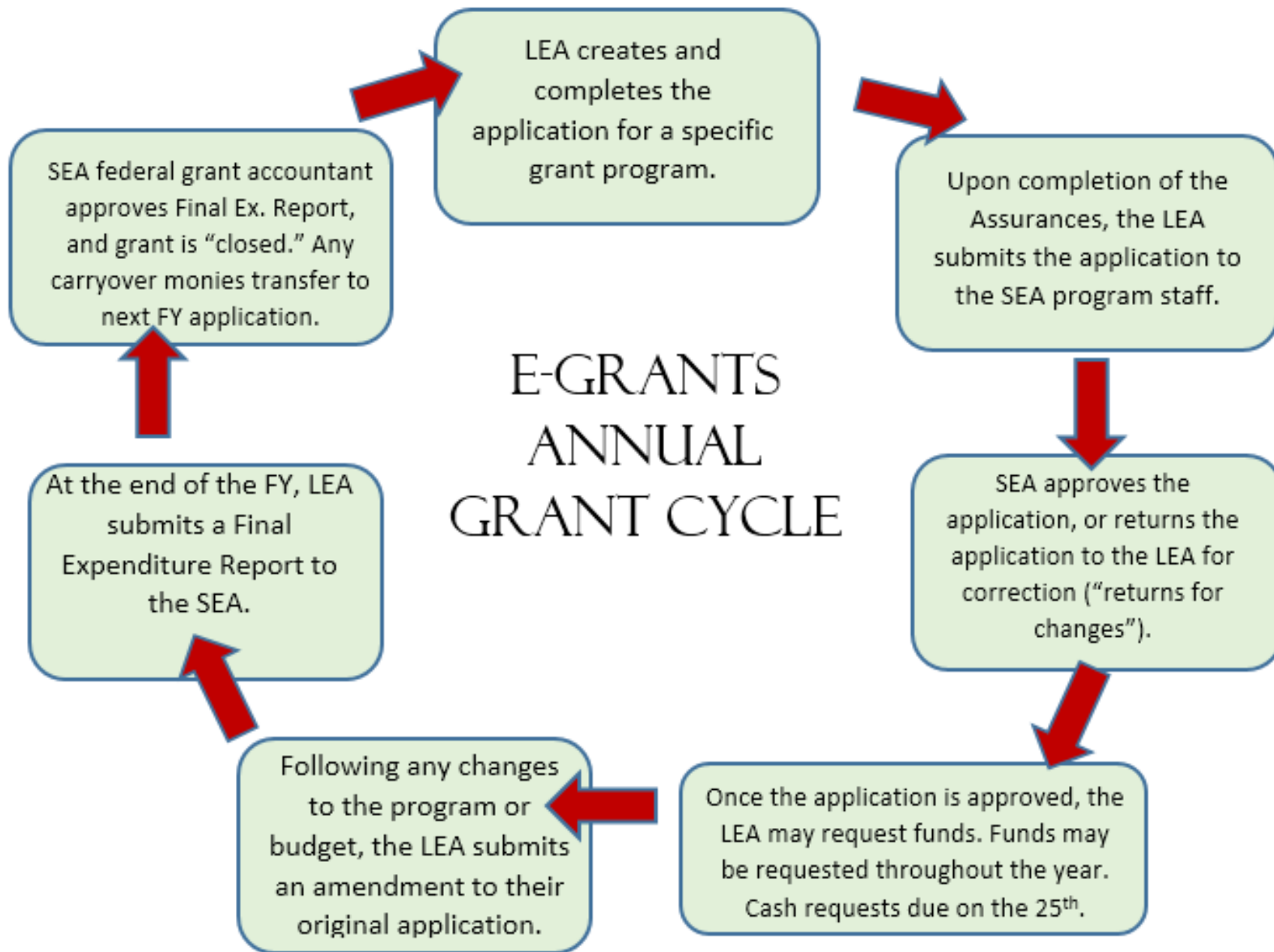
Putting Montana Students First **A+**

- **The E-Grants System** is a web-enabled system for PK-12 education in the State of Montana.

- The system supports the grant application from the allocation of funds and application for funding, through payment accountability, reporting to the grantor, and grant close-out.
- The system hosts both state and federal grants.
- E-Grants is accessible to all subgrantees via the Internet, without the need for installing special software or hardware.

E-GRANTS: AN OVERVIEW

E-GRANTS ANNUAL GRANT CYCLE



- ACT Plus Writing – GEAR UP
- Adult Education (Formally: Adult Basic Literacy Education (ABLE))
 - Integrated English Language and Civics Education (IELCE)
 - Adult Education Corrections
- Carl Perkins – Secondary
- ESEA/ESSA Consolidated (Formally ESEA/NCLB Consolidated)
 - Title I, Part A - Improving the Academic Achievement of the Disadvantaged (Basic)
 - Title I, Part A - Schoolwide
 - Title II, Part A – Improving Teacher Quality
 - Title III – English Language Acquisition
 - Title IV – Student Support and Academic Enrichment
 - Title VI, Part B, Subpart 2– Rural Low Income
- Gifted and Talented
- IDEA Consolidated
 - Individuals with Disabilities Education Act, Part B (IDEA, Part B)
 - Individuals with Disabilities Education Act Preschool (IDEA Preschool)
- IDEA, Part B – Comprehensive System of Personnel Development (CSPD)
- IDEA, Part D – Multi Tier System of Support (MTSS)
- Indian Education for All
- Preschool Development Grant
- Project AWARE Mental Health Grant
- Title I, School Support
- [Title I, Part C – Migrant Consolidated](#)
- Title I, Part D - Neglected and Delinquent
- Title I, Part D - Correctional Delinquent – State Level Activities
- Title II, Part A – Improving Teacher Quality, State Level Activities
- Title II, Part B – Math, Science, Partnerships
- Title III - English Language Acquisition, Immigrant Grant
- Title IV, Part B - 21st Century Community Learning Centers – Health Enhancement
- Title IX – McKinney-Vento Homeless Education

CURRENT AVAILABLE E-GRANT APPLICATIONS

Helpful Links & Resources. OPI has several User Guides that will help you while using E-Grants:

- **Getting Started With E-Grants.** Provides technical points to using the system.
- **E-Grants Payment System User Guide.** Includes step-by-step instructions for basic fiscal processes in E-Grants.
- **OPI State & Federal Grant Handbook.** The best resource there is for all of the OPI's fiscal policies!
- **Creating Amendments User Guide.** Step-by-step instructions for creating an amendment following changes in allocation or program.
- **Making Returned for Changes Modifications.** If your application has been returned for you to make changes, check out this publication to guide you through your next steps.
- **Printing Applications And Grant Award Notices.** This user guide addresses the printing of GANs and applications for your files.

E-GRANTS



PUTTING MONTANA STUDENTS FIRST



[Families & Students](#)



[Educators](#)



[Leadership](#)



[Contact](#)

E-Grants

E-Grants is a web-enabled system for K-12 education and supports the grant application process from allocation of funds and application for funding through payment accountability, reporting to the grantor and grant closeout for both state and federal grants. E-Grants is accessible to all Local Education Agencies (LEAs) and other subgrantees via the Internet without need for installing any special software or hardware.

GRANT MANAGEMENT

- [List of Grants](#)
- [Montana State and Federal Grants Handbook](#)

EXISTING USERS

- [Log In](#)
- [User Guides](#)

NEW USERS

- [E-Grants Staff Directory](#)
- [Account Management and Passwords](#)



E-Grants System

[OPI Home](#)

Montana Office of Public Instruction Welcome to the E-Grants Management System

ANNOUNCEMENTS

Authorized Representative Changeovers: New Authorized Representatives (ARs), usually the district superintendent, MUST be set up by the district clerk in the [OPI Contacts System](#) before an E-Grants account can be set up for the new AR. Non-district entities such as special ed co-ops, colleges, and community-based organizations cannot use the OPI Contact System. Send an email to CentralUpdates@mt.gov to update authorized representatives for these entities.

If the district clerk is also new, send an email to CentralUpdates@mt.gov to update the district clerk. When the clerk is set up in Central Updates, request an OPI Contacts account for the new clerk. ([See instructions](#)) When the account is set up, enter data for the authorized representative in OPI Contacts.

New user requests for all users in a district with a new AR cannot process until the AR has an established E-Grants account.

To create a new user account, use the "New User" hyperlink on this E-Grants Logon page. To transfer an existing account to a new district, log onto E-Grants and click Manage User Accounts on the menu list.

E-GRANTS TIPS

- Refer to "How to Access Grants in the E-Grants System" in the TRAINING section for guidance on how to view and create applications, program reports and intents to apply.
- Refer to the "E-Grants Security User Guide" in the TRAINING section for guidance on new user accounts, removal of users, and role modifications to existing accounts. Descriptions of the available roles are under ACCOUNT INFORMATION below.
- If your role is accurate but you need to change your name or email address, send an email to egrants@mt.gov providing the new name and/or email address. Changes will be completed by OPI staff as soon as possible.

INFORMATION

WHO DO I CONTACT?

If there are questions about your grant application, please contact the appropriate program or accounting specialist. A full list of contact information may be found here.

[OPI Grant Program Contacts](#)

Please email the E-Grants Security Help Desk at egrants@mt.gov with any questions regarding your E-Grants account, user name, or password.

TRAINING

USER GUIDES

- [How to Access Grants in the E-Grants System](#)
- [E-Grants Security User Guide](#)
- [Creating Amendments User Guide](#)

- [Carl Perkins Assistance Videos](#) (approx. 20 minutes each)
- [Perkins Main Sections](#)
- [Perkins Budgets](#)
- [Perkins End-of-Year Reports](#)

ACCOUNT INFORMATION

Please note: if you need to create an account for a new Authorized Representative for your school district, you will have to first make the change in OPI's Contacts System. [Click Here to access the OPI Contacts system](#). Non-school districts must send an email to CentralUpdates@mt.gov to update authorized representatives in the OPI Contacts system.

GENERAL ACCOUNT INFORMATION

More detailed General Account Information can be accessed on the OPI [E-Grants Accounts and Passwords](#) Web page.

The E-Grants system will require you to change your password if you have not done so within the previous 180 days. Please follow the system prompts to do so.

If you do not remember your password, enter your email address then click "Forgot Password." You will receive an email with a temporary password. When prompted to change your password, paste the temporary password in the "Old Password" box then type in a new password.

LOGON

Username/Email ?

Password

[Forgot Password](#)

LOGON

[New User](#) | [Public Access](#)

UPCOMING

June 2018

March 1, 2018 - July 10, 2018

The following new year applications are open for completion:

- ♦♦ 2017-2018 MT Comprehensive Learning Project (MCLP) *Due Date: extended to May 31, 2018*
- ♦♦ 2018-2019 21st Century Community Learning Centers Continuing *preliminary allocations *Due Date: July 10, 2018*
- ♦♦ 2017-2018 ACT Plus Writing Test Administration *Due Date: June 1, 2018*
- ♦♦ 2018-2019 Indian Education for All (Competitive) *Due Date: June 20, 2018*

July 9, 2018

E-Grants Summer Workshop

Helena High School Computer Lab
1300 Billings Avenue, Helena, MT
8:00 a.m. - 2:00 p.m.
Programs: Titles I, II, III and Carl Perkins
No registration - bring your team



NEW USERS

Putting Montana Students First **A+**

There are three primary roles recognized by OPI and the E-Grants system. These roles are assigned partially by statute and partially by one's job duties.

The **Authorized Representative (AR)** is the person who legally acts on behalf of the organization. In school districts, this person is most often the district superintendent. In other organizations, the chief executive would be the AR. AR duties include:

- Signing off on grant assurances and submitting applications to OPI staff through E-Grants;
- Approving E-Grants Security Requests for their staff;
- Informing their *clerk/business manager/accountant* of applications, awards, applicable requirements, budget or program modification (i.e. amendments); and submitting timely, accurate program/fiscal reports.

In a school district, the **Clerk** is appointed by the Board; for other organizations, the Clerk would be the local fiscal or finance staff person (accountant, business manager, etc.). Duties include:

- Appropriately budgeting for funds within the E-Grants system;
- Using the E-Grants system to draw down funds; and
- Submitting expenditure reports to OPI grant accountants.

The third role, **Data Entry**, applies to all other users who may need access to a given grant but do not fit within either of the previous two roles. This often applies to job titles like Grant Manager, Office Manager, Federal Programs Coordinator, Program Director, etc. Duties include:

- The ability to create and edit grant applications and amendments.

BUSINESS ROLES WITHIN AN ORGANIZATION

The **Common Assurances** apply to all programs administered by the U.S. Department of Education, through the Office of Public Instruction, including all programs found in the following Acts:

- ESEA, Reauthorized by the Every Student Succeeds Act of 2015
- Individuals with Disabilities Education Act (IDEA)
- Adult Education and Literacy
- Carl D. Perkins Vocation and Technical Education Act
- Workforce Investment Act

GENERAL ADMINISTRATIVE REQUIREMENTS: COMMON ASSURANCES

Basic Tips. Please read the full list at “Getting Started With E-Grants.”

- **Instructions.** Page-specific instructions are available at the top of each application page:
- **Turn off Pop-up Blockers.**
- **Saving.** [Click for Instructions](#)
- **Clicking.**
- **Do not use “Back” or “Refresh” buttons.**
- **Do not copy-paste directly from Word.**
- **Do not open more than one application at once.**

E-GRANTS DOS & DON'TS

Not Submitted: Application/Amendment has been created, but not completed.

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2014-2015					
<input type="checkbox"/>	15-ESEA-00 Original Application			Not Submitted	

2013-2014					
<input type="checkbox"/>	14-ESEA-00 Amendment 2			Submitted for Local Review	06-09-2014

Submitted to SEA: Application/Amendment has been Submitted for OPI Approval

2013-2014					
<input type="checkbox"/>	14-ESEA-00 Amendment 2	06-09-2014		Submitted to SEA	06-09-2014

2013-2014					
<input type="checkbox"/>	14-ESEA-00 Amendment 2	06-09-2014		Returned for Changes	06-09-2014

needed.

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2013-2014					
<input type="checkbox"/>	14-ESEA-00 Original Application	09-04-2013	09-06-2013	Final Approved	09-06-2013

Final Approval: Application/Amendment has been Approved by OPI

STATUS

- **Cash Requests** are due on the 25th of each month and paid on the 10th of the following month.

- June has two payments: 10th and around the 27th
- No payments made in the month of July.
- Separate cash requests must be submitted for each program.
- Cash requests are submitted monthly.

- **Final Expenditure Reports:**

- Grants Ending June 30th are due August 10th
- Grants Ending September 30th are due November 10th

ADMINISTRATIVE DEADLINES

IMPORTANT TIMELINES

September 15: Egrant Consolidated Applications must be created/opened by this date.

October 31: Egrant Consolidated Applications must be submitted and approved by this date.

Districts missing the deadlines must submit a letter to Julie Walker, deputy superintendent, stating why the timeline was missed, and then give a plan to meet the due date in the future-this must come from the district board chairperson.

Select an application from the list(s) below and press one of the following buttons:

Open Application

Review Summary

Payments

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status
2013-2014				
<input checked="" type="radio"/>	14-ESEA-00 Amendment 2	01-22-2014	01-24-2014	Final Approved
<input type="radio"/>	14-ESEA-00 Amendment 1	12-20-2013	01-03-2014	Final Approved
<input type="radio"/>	14-ESEA-00 Original Application	09-12-2013	09-25-2013	Final Approved
2012-2013				
<input type="radio"/>	13-ESEA-00 Amendment 5			Not Submitted
<input type="radio"/>	13-ESEA-00 Amendment 4	07-02-2013	07-08-2013	Final Approved
<input type="radio"/>	13-ESEA-00 Amendment 3	02-12-2013	02-20-2013	Final Approved
<input type="radio"/>	13-ESEA-00 Amendment 2	01-18-2013	02-06-2013	Final Approved
<input type="radio"/>	13-ESEA-00 Amendment 1	12-13-2012	12-20-2012	Final Approved
<input type="radio"/>	13-ESEA-00 Original Application	09-11-2012	09-28-2012	Final Approved
2011-2012				
<input type="radio"/>	12-ESEA-00 Amendment 6	08-24-2012	09-17-2012	Final Approved
<input type="radio"/>	12-ESEA-00 Amendment 5	08-17-2012	08-21-2012	Final Approved
<input type="radio"/>	12-ESEA-00 Amendment 4	07-12-2012	07-16-2012	Final Approved
<input type="radio"/>	12-ESEA-00 Amendment 3	02-10-2012	02-13-2012	Final Approved
<input type="radio"/>	12-ESEA-00 Amendment 2	12-16-2011	01-09-2012	Final Approved

CASH REQUESTS

Cash Request 2

[Click for Instructions](#)

This request has been submitted. No more updates will be saved.

Program: TitleIA

Itemize and explain each expenditure amount. Click on the "Create Additional Entries" button to enter additional information. (Use whole dollars only. Omit Decimal Places, e.g. 2536)

[Description of Object Codes](#)

Object Code	Expenditure Description and Itemization	Final Approved Budget	Previously Requested	Cash Request	Delete Row
100	(1000 Character Maximum) Teacher salaries	\$6,596	\$1,373	988	<input type="checkbox"/>
200	(1000 Character Maximum) Fringe benefits on above salaries	\$2,566	\$190	94	<input type="checkbox"/>
Indirect Cost Approved Rate 3.2800 % Derived Rate 3.2800 %		\$314	Total	\$1,082	
			\$51	\$35	
			Total	\$1,117	

NOTE: Data displayed on this page was effective as of 4/11/2014

Vendor Invoice Number 0583T11404005

End Period Expense (MM/DD/YYYY) 2/28/2014

RECAP

Grant Award (Allocation)

Approved Budget

Amount Paid To Date

Expenses To Date

Balance Due LEA

Funds on Hand

Amount

\$9,872

\$9,872

\$1,614

\$0

\$0

\$1,614

Amount Paid to Date by Fund Source

TitleIA

\$1,614

Total

\$1,614

[Show/Hide Detail Grid](#)**Payment Funding Preview**

Payment Type	Amount	Fund Stream Program	Reporting Category		
			Year	Code	Federal Aid #
Payment	\$1,117	TitleIA	2014	14T1A	S010A130026
Total	\$1,117				

CASH REQUESTS

E-GRANTS PROCESSES

Amendments. Any significant change to your E-Grant program, whether programmatic or fiscal, requires an “Amendment” to your Original Application.

- Budget Modifications vs. Program Modifications
- Which changes require an amendment?
- **ESEA Amendments must be submitted to the OPI by September 1st.**

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2012-2013					
<input type="radio"/>	13-ESEA-00 Amendment 1			Not Submitted	
<input type="radio"/>	13-ESEA-00 Original Application	07-12-2012	07-13-2012	Final Approved	07-13-2012
2011-2012					
<input type="radio"/>	12-ESEA-00 Amendment 2	08-31-2012	09-05-2012	Final Approved	09-05-2012
<input type="radio"/>	12-ESEA-00 Amendment 1	05-15-2012	05-16-2012	Final Approved	05-16-2012
<input type="radio"/>	12-ESEA-00 Original Application	07-13-2011	07-22-2011	Final Approved	07-22-2011

Open Application

Create Amendment

Delete Application/Amendment

Review Summary

Payments

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2013-2014					
<input type="radio"/>	14-ESEA-00 Original Application	12-02-2013	01-03-2014	Final Approved	View GAN 01-03-2014

Reasons for Budget Amendments:

Budgeting for carryover.

Change the scope of the program.

Reallocation of funds.

Move funds from one object code to another. There is a user guide available in the “E-Grants User Guides” on the main menu screen

BUDGET AMENDMENTS

Carryover Funds. Carryover funds from the previous year application will automatically appear in your current year application as soon as the previous year's application has been "closed out."

- **15% Limitation.**
- **Excess Funds.**

Contact:

Whitney Williams, Federal Grant Accountant

wwilliams2@mt.gov or (406)444-3408

Applicant: 0350 Bozeman Elem

[Click to Return to Menu List / Sign Out](#)

Application Select - IDEA Consolidated

[Click for Instructions](#)

Select an application from the list(s) below and press one of the following buttons:

[Open Application](#)

[Review Summary](#)

[Payments](#)

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2013-2014	<input type="radio"/> 14-IDEA-00 Original Application	10-14-2013	10-18-2013	Final Approved	10-18-2013
2012-2013	<input type="radio"/> 13-IDEA-00 Amendment 1			Not Submitted	
	<input type="radio"/> 13-IDEA-00 Original Application	10-26-2012	10-26-2012	Final Approved	10-26-2012
2011-2012	<input type="radio"/> 12-IDEA-00 Original Application	09-16-2011	09-16-2011	Final Approved	09-16-2011
2010-2011					

Click the radio button next to the application to view the GAN for that specific year.

[Open Application](#)

[Review Summary](#)

[Payments](#)

Printed Applications:

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2013-2014	<input checked="" type="radio"/> 14-IDEA-00 Original Application	10-14-2013	10-18-2013	Final Approved	10-18-2013
2012-2013	<input type="radio"/> 13-IDEA-00 Amendment 1			Not Submitted	
	<input type="radio"/> 13-IDEA-00 Original Application	10-26-2012	10-26-2012	Final Approved	10-26-2012

GRANT AWARD NOTICES (GANS)

The Montana Office of Public Instruction, Denise Juneau, Superintendent
P.O. Box 202501 Helena, Montana 59620-2501
In-State Toll-Free 1-888-231-9393, Local (406) 444-3095

PRIME APPLICANT: Bozeman Elem PO Box 520 Bozeman, MT. 59771- LE#: 0350	OPI PROGRAM CONTACT: Name: Dick Trerise Phone Number: (406) 444-4429 Email address: dtrerise@mt.gov OPI PAYMENT CONTACT: Name: Charlotte McMilin Phone Number: (406) 444-4403 Email address: cmcmilin@mt.gov
PROGRAM TITLE: Individuals with Disabilities Education Act (IDEA), Part B CFDA #: 84.027 STATUTORY AUTHORITY Education for All Disabled Children Act of 1975 as amended by the Individuals with Disabilities Education Improvement Act of 2004, P.L. 108-446	GRANT PERIOD: 07/01/2013 - 06/30/2014 FINAL LIQUIDATION DATE: 07/31/2014 FINAL FUND DRAWDOWN DATE: 08/10/2014
SCHOOL DISTRICT ACCOUNTING CODES: Fund: 15 (Miscellaneous Fund) Revenue Code: 4560 Expenditure Program Code: 456 PROJECT NUMBER: 016 0350 7714	AWARDS & APPROVALS: Original Award \$1,703,007.00 Approved: 10/18/2013 Amendment 1 Approved: Amendment 2 Approved: Amendment 3 Approved: Amendment 4 Approved: Amendment 5 Approved: Amendment 6 Approved: Cumulative Award \$1,703,007.00
TERMS AND CONDITIONS OF AWARD:	

GRANT AWARD NOTICES (GANS)



Applicant: 0236 Anaconda Elem
Application: 2014-2015 ESEA Consolidated - 00
Cycle: Original Application

Click dropdown to access program specific pages: ESEA / NCLB Consolidated

[Printer-Friendly](#)
[Click to Return to Organization Select](#)
[Click to Return to Application Select](#)
[Click to Return to Menu List / Sign Out](#)

Overview	Contact Information	Program Selection	Select_Eligible Attendance Areas	Funding	Private/NonPublic School Participation	Assurances, Common and Program	Amendment Description	Submit	Grant Summary	Application History	Page_Lock Control	Application Print
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ESEA / No Child Left Behind (NCLB) Consolidated Programs

[E-Grants User's Guide - ESEA/NCLB Consolidated Section](#)

Programs: Title I, Part A - Improving the Academic Achievement of the Disadvantaged
Title II, Part A - Improving Teacher Quality
Title III - English Language Acquisition

Title VI Part B, Subpart 2 - Rural and Low-Income School Program

Navigate to the Application Print tab (above) and select the pages you wish to print.

Overview	Contact Information	Program Selection	Select_Eligible Attendance Areas	Funding	Private/NonPublic School Participation	Assurances, Common and Program	Amendment Description	Submit	Grant Summary	Application History	Page_Lock Control	Application Print
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Selectable Application Print

[Click for Instructions](#)

Request Print Job

- ☒ ESEA / NCLB Consolidated
 - ☒ Contact Information
 - ☒ Program Selection
 - ☒ Select_Eligible Attendance Areas
 - ☒ Funding
 - ☒ Private/NonPublic School Participation
 - ☒ Assurances, Common and Program
 - ☒ Amendment Description
 - ☒ Submit
 - ☒ Grant Summary
 - ☒ Application History
 - ☒ Application Print

- ☐ Title I A - Basic
- ☐ Title I A - Schoolwide
- ☐ Title II A - Improving Teacher Quality
- ☐ Title III - English Language Acquisition
- ☐ Title VI B - Subpart 2 - RLIS

[Request Print](#)

Requested Print Jobs
Completed Print Jobs

Click the "Request Print" button at the bottom of the page. Requested print jobs process each hour, on the hour. Following the appropriate amount of time, your application will appear in PDF form under the Completed Print Jobs section.

Title IV-B: 21st Century
Title IV-B: 21st Century
Title X: Homeless Education

Discretionary Grant

ACT Plus Writing Test Admin
Gifted & Talented State Grant
IDEA B: CSPD
IDEA D: RTI
Striving Readers
Title I SIG Tier III
Title I-C: Regular Term
Title I-C: Summer Term
Title I-C:Migrant Consolidated
Title II-A: State Level

EGrants User Guides

Comprehensive User Guide
Creating Amendments User Guide
Payment System User Guide

Formula Grant

ABLE Extension
Carl Perkins - Secondary
ESEA/NCLB Consolidated
ESEA/NCLB Consolidated - ARRA
IDEA Consolidated
IDEA Consolidated - ARRA
Title I School Improvement
Title I-D State Level
Title I-D: Neglected & Delinq.

GMS Administration

MTW Security System
Workflow Management Tool

EGrants User Guides

Comprehensive User
Guide

Creating Amendments
User Guide

Payment System User
Guide

As previously stated: **State and Federal Grants Handbook:**

<http://opi.mt.gov/Leadership/Finance-Grants/E-Grants/Montana-State-and-Federal-Grants-Handbook>

RESOURCES

TITLE I PROGRAM TOPICS

1. Contact your Title I specialist for program questions, and your grant accountant for budgetary information.
2. Do not use the back button, double-click, or refresh the page.
3. To get your funds, remember the cash request deadlines.
4. Do not cut and paste without reviewing this year's questions for updates or changes.
5. Do not forget to set aside required funds.
6. One sentence responses to the questions most often will not pass review.
7. Don't forget the Egrants deadlines!



IMPORTANT ITEMS TO REMEMBER

1. Failure to put in a secondary email address at the bottom of the contact information page that is different from the AR's address.
2. Failure to identify homeless students on Targeting Step 1, and not putting in a set aside on Targeting Step 4. (Remember to budget set-aside funds under Topic 9 on the budget pages.)
3. Failure to explain the district's methodology on supplement, not supplant on Targeting Step4-new question.
4. Topic 1: Failure to give the names of the reading/math programs you will be using, or failure to explain an item that you checked.
5. Topic 2: Failure to answer both questions correctly. (1=teachers and 2=paraprofessionals)

I FEEL SO REJECTED.... THE TOP 10 REASONS WHY

6. Topic 3: Failure to answer the question correctly. (Even kindergartners need to hear that the goal is graduation.)
7. Topic 6: Using the same answer for multiple questions.
8. Topic 6: Failure to answer the questions correctly. (Failing to mention collaboration with your local Head Start program.)
9. FTEs: List the total FTEs you are paying for, not the total number of people you are paying.
10. Ensure that all set aside amounts have a corresponding line item on the budget pages.

I Feel So Rejected.... The Top 10 Reasons Why

TARGETING STEP 4 RESPONSE

The district's current internal controls over Supplement vs. Supplant were in compliance with NCLB regulations. As ESSA regulations are less restrictive in regards to Supplement vs. Supplant, the district attests that its current internal controls and methodology is in compliance with the stated regulations. Upon receipt of additional Department of Education guidance related to supplement vs supplant, the district will make adjustments to internal controls as deemed necessary to ensure compliance.

Title IV Part A: Student Support and Academic Enrichment

HOLLY MOOK,
HMOOK2@MT.GOV

406-444-0773



TITLE IV, PART A: STUDENT SUPPORT & ACADEMIC ENRICHMENT

Newly authorized under subpart 1 of Title IV, Part A of the ESEA is the Student Support and Academic Enrichment (SSAE) program. The SSAE program is intended to improve students' academic achievement by increasing the capacity of state education agencies, local education agencies, and local communities to provide all students with:

- **Access to a well-rounded education**
- **Improve school conditions for student learning, and safe & healthy students**
- **Improve the use of technology to improve the academic achievement & digital literacy of all students**

Montana used a formulary grant to ensure all districts in MT that received Title I allocations received funding under Title IV Part A.

Learn more at: <http://opi.mt.gov/Leadership/Academic-Success/Title-Other-Federal-Programs/Title-IV-Part-A-Student-Support-Academic-Enrichment>

TITLE IV, PART A: STUDENT SUPPORTS & ACADEMIC ENRICHMENT

Things to remember:

1. If over \$30,000 must do a needs assessment every 3 years.
2. If over \$30,000 must spend 20% on safe and healthy school activities and 20% on activities to provide well-rounded education programs. The remaining 60% of the money can be spent on all three priorities, including technology. However, within technology there is a 15% cap on spending for devices, equipment, software and digital content.
3. If districts receive an allocation **below \$30,000**, must spend on activities in at least one of the three categories. If districts chose to spend in the well-rounded and/or safe and healthy students' programs, an allocation must not be less than 20% of the total allocation. If districts chose to spend in technology, once again there is a 15% cap on spending for devices, equipment, software and digital content.
4. Equitable share for private schools is applied after transferability rules applied.

TITLE IV, PART A: STUDENT SUPPORT & ACADEMIC ENRICHMENT

Please consider running a Title IV A program, as the funding will go away if we can't prove that we need it and will use it appropriately!

Questions & Answers?

Holly Mook, Coordinated School Health Unit Director, hmook2@mt.gov,
(406) 444-0773

CARL D. PERKINS E-GRANT

Application Open: To be announced

Application Must Be Created no later than Sept. 15th, 2019

Application Closes: Oct. 31, 2019

Last day to submit an amendment: May 31, 2020



Confused about the application?

All Career & Technical Education Specialists offer telephone assistance and can talk you through the process.

For Career & Technical Education info, go to this link:

<http://opi.mt.gov/Educators/Teaching-Learning/Career-Technical-Education>



- Perkins IV is more prescriptive (not an entitlement)
- Each school must have at least one Montana Career Pathway
- Must Address Required Uses of Funds
- Accountability Measures Tracked
- Must Establish an Advisory Committee

PERKINS IV-THE LAW...

Funding is determined by several factors including census data (school enrollment and poverty)

Districts may divide the funds as they see fit:

- Prioritize needs
- New/Emerging programs
- Equal division between CTE programs
- Other?

FORMULA FUNDING

We still have the requirement of one or more Programs of Study per school, based on the size of the school, scope of courses offered, and the quality of the program.

Perkins IV state plan counts student concentrators as a student that has 3 or more CTE credits in a single program of study by 12th grade.



MT CAREER PATHWAYS

Perkins must be spent by June 30th

- Rule of thumb: Will funding Supplant vs. Supplement?
- No consumable items allowed
- NO CTSO student member spending
- 10% of funds must be spent on CTE Teacher Professional Development
- Perkins cannot be carried over

State Vo-ed can be carried over

- No regulations on spending other than CTE programs only

PERKINS VERSUS STATE VO-ED FUNDING

TOPICS FOR CONSIDERATION

1. Define rigorous Montana Career Pathways aligned with Workforce needs (state, region)



DEFINITION OF CAREER PATHWAY

A Career Pathway is:

- ❖ A sequence of learning experiences that span secondary and post-secondary systems,
- ❖ Blend rigorous core academic and career & technical instruction,
- ❖ Offer focused career guidance and advisement systems,
- ❖ Include high-quality work-based learning experiences,
- ❖ Culminate in postsecondary or industry credentials of value

COMPREHENSIVE LOCAL NEEDS ASSESSMENT

❖ The reauthorization of Perkins V contains a new requirement. Local recipients of Perkins funding must now complete a Local Needs Assessment which must be included in each local application with five requirements:

1. Evaluation of student performance by subgroup on core indicators
2. Description of CTE programs offered (size, scope, quality, alignment)
3. Evaluation of progress
4. Description of recruitment, retention and training for CTE educators and support professionals
5. Description of progress in implementing equal access to CTE for all students

EXPANDING THE REACH AND SCOPE OF GUIDANCE & COUNSELING



While Perkins V allows spending in middle school, how will this effect high school and college funding?

What strategies need to be implemented to recruit special populations (as defined by Perkins)

How do we inform parents and students about our CTE programs?

How do we cross-train with core subject teachers?

PROMOTE INNOVATIVE PRACTICES

- ❖ Defining Work-based Learning
- ❖ What is already being done in Work-based Learning in your community?
- ❖ Could we offer “non-seat time” course options?
- ❖ What are the dual and concurrent enrollment options in your school?
- ❖ Should summer “camp” or college summer programs be offered to expand opportunities for rural and other special populations?
- ❖ Other thoughts on innovative practices?

WHAT'S BEEN ACCOMPLISHED TO DATE?

OCHE/OPI personnel attended three national Perkins V conferences

State Transition Plan written and approved by the Board of Regents

State Advisory Board meetings completed

Public Hearings: April 17 & May 20-
and MBI Focus Groups June 18-20



WILL THE PERKINS GRANT REMAIN THE SAME FOR FY 2019-2020?

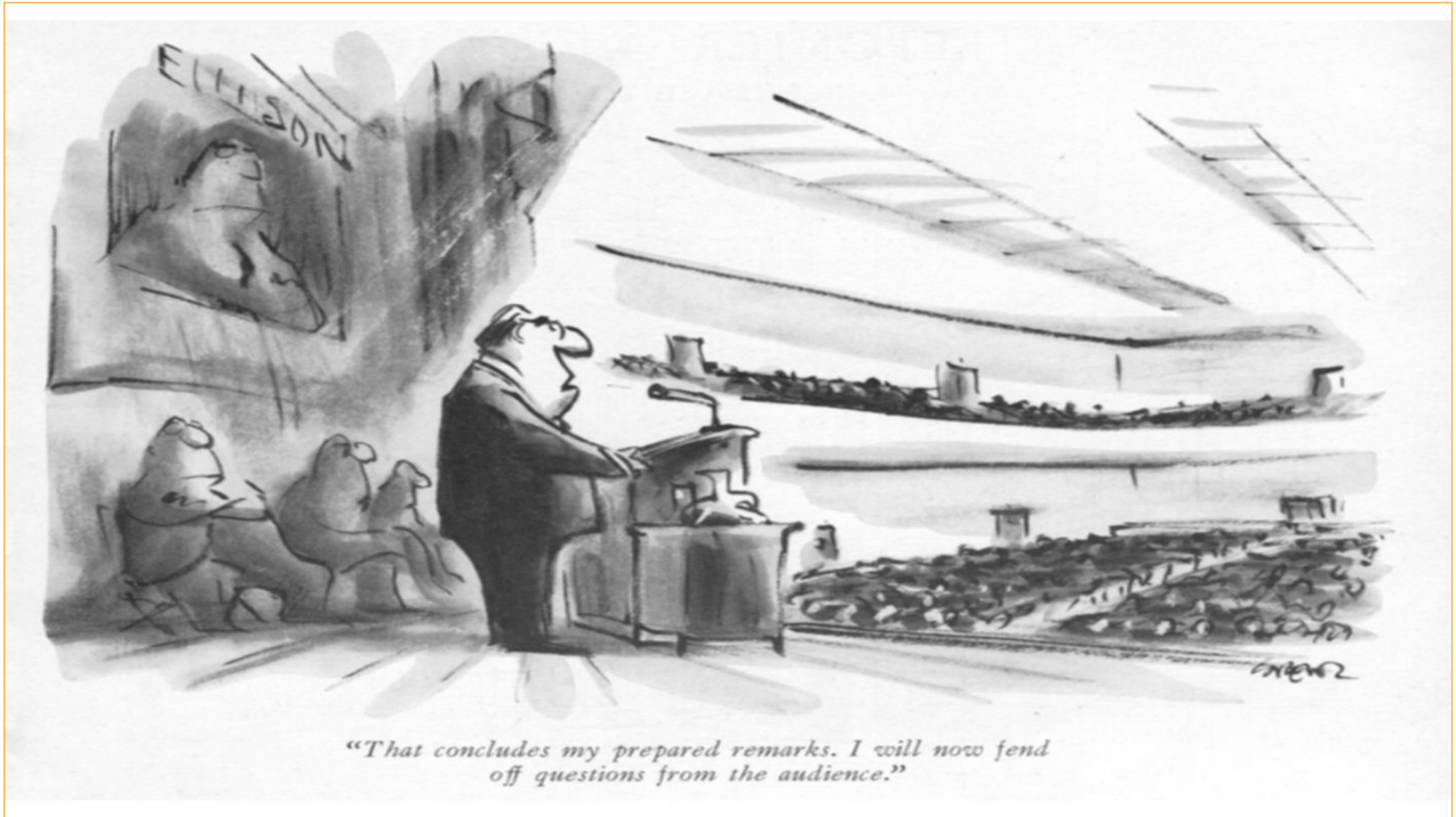
YES! During the Transition year, the Perkins funding and application will remain the same while the strategic plan is developed for July 2020-2024.

The Local Comprehensive Needs Assessment will be released soon in order for each LEA to work with their expanded Advisory committee

OTHER QUESTIONS REGARDING PERKINS V?



Contact Renee Erlandsen at: rerlandsen@mt.gov for further information



Q & A:

Please let us know if you have any questions!



WORK TIME



"Thank you. You've been a great audience."

THANK YOU!