

Students in Foster Care – Point of Contact Letter

Date: _____
(mm/dd/yyyy)

Dear Colleagues,

The Elementary and Secondary Education Act as amended (2015) has certain requirements related to cooperation with child welfare agencies regarding the educational stability of children in foster care. If a corresponding child welfare agency notifies the school district in writing that it has designated a point of contact with the school district, then the school district must designate a point of contact with the corresponding child welfare agency.

This letter is an acknowledgement of the receipt of the written notice that your child welfare agency has designated a point of contact for our school district.

The school district has designated a point of contact for your child welfare agency. Here is the contact information for the school district's point of contact.

Name: _____ Title: _____

Phone: _____ Email: _____

We look forward to working together to ensure the educational stability of children in foster care.

Sincerely,

Name: _____ Title: _____

Phone: _____ Email: _____