Montana
Office of Public Instruction
opi.mt.gov Elsie Arntzen, Superintendent

K-12 Data Task Force Meeting Minutes
December 4, 2017

Attendees:

Member	Category	City	Present
Daniel Salomon	Presiding Officer, Senate Education Committee	Ronan	X
Mark Blasdel	Vice Presiding Officer, Senate Education Committee	Kalispell	
Edie McClafferty	Vice Presiding Officer, Senate Education Committee	Butte	
Seth Berglee	Presiding Officer, House Education Committee	Joliet	
Jeff Essmann	Vice Presiding Officer, House Education Committee	Billings	
Moffie Funk	Vice Presiding Officer, House Education Committee	Helena	X
Donald W. Jones	Presiding Officer, Joint Education Subcommittee	Billings	
Llew Jones	Vice Presiding Officer, Joint Education Subcommittee	Conrad	
Jill Rocksund	School Board Trustee, Class 1	Columbia Falls	X
Sabrina Steketee	School Board Trustee, Class 2	Boulder	X
Ann Hokanson	School Board Trustee, Class 3	Norris	
Heather Davis Schmidt	School Administrator, Class 1	Whitefish	X
Robert DoBell	School Administrator, Class 2	Three Forks	
Pam Birkeland	School Administrator, Class 3	Virginia City	X
Susan Quinn	Teacher, Class 1	Great Falls	X
Sam Tudor	Teacher, Class 2	Bigfork	
Elizabeth Campbell	Teacher, Class 3	Rudyard	
Tom Hering	Technology Staff, Class 1	Great Falls	
Mindy Obert	Technology Staff, Class 2	Big Timber	
Vicki Baker	Technology Staff, Class 3	Bynum	
Kevann Campbell	Parent, Elementary, Class 1	Helena	
Tim Ley	Parent, Elementary, Class 2	Huntley	
Vacant	Parent, Elementary, Class 3		
Greg Trangmoe	Parent, High School, Class 1	Stevensville	
Vacant	Parent, High School, Class 2		
Vacant	Parent, High School, Class 3		
Laurie Noonkester	School District Clerk, Class 1	Billings	X
Jacklyn Young	School District Clerk, Class 2	Fairview	X
Emily Hansmann	School District Clerk, Class 3	Pendroy	
OPI Staff:	**Title**		
Elsie Arntzen	Superintendent of Public Instruction		X
Tim Tharp	Deputy Superintendent		X
Susan Kohn	Senior Office Administrator		X
Ken Bailey	Asst. Superintendent of Operations		X
Sue Mohr	Division Administrator, Measurement & Accountability		X

Member	Category	City	Present
Jamey Ereth	Data Collections Bureau Chief		X
Kara Sperle	Division Administrator, School Finance		X
Joe Hamilton	Business Analyst		X

Welcome and Introductions
- Superintendent welcomed all of the attendees and introduced the OPI staff. Task Force members then introduced themselves. The meeting followed the agenda, which is attached. OPI staff used the attached power point slides to discuss each topic.

MAEFAIRS Data Input Automation – Kara Sperle

- OPI has an IT project open to look at automating input of data to MAEFAIRS.
- Kara Sperle is working with the group of schools that is providing input on the next topic to put together a needs document that will form the basis for cost estimating and programming.
- The first step of the project will be to look at the entry of expenditure data from the Trustees Financial Summary.

New Data Collection: Cost per Pupil by School – Kara Sperle
- A new requirement of ESSA is to add to each school's report card a report of dollars per student for each school in a district. ESSA requires the data to be broken down by fund source: local, state, and federal.
- Kara has formed a group of business managers and clerks to pilot preparing this data.
- Task force members were invited to suggest schools who might also participate in this effort

New Data Collection: Stipends for National Board Certification – Ken Bailey
- SB 115 from the last session modified the teacher stipend program for National Board Certification from a one-time only stipend paid directly to the teacher by the state to an ongoing stipend that is distributed to school districts and includes a match of locally paid stipend
- OPI will have to gather data from the organization that certifies teachers. This data will include the date of the award, the expiration date, and area of certification
- In addition, OPI will have to collect data on the amount of the stipend paid by the school district in order to calculate the state match. Also, the district will affirm that the eligibility criteria are true.

Resolve SPED Behavior Duplicate Data Collection – Ken Bailey
- At the last meeting we discussed how schools input behavior date into Infinite Campus's behavior module and then have to turn around and enter the data into an OPI collection.
- OPI worked with Infinite Campus to ensure that the data in that module met the federal reporting requirements.
- Beginning next week, schools using the Infinite Campus will be able to report this data in their own SIS without logging into another application. Schools with other SIS's will still have to report the data into the Montana edition of Infinite Campus.

Office of Civil Rights Data Collection

- The US Department of Education's Office of Civil Rights requires every school in the country to fill out a report every two years. The process is long and arduous. Schools have requested the OPI look at populating the report with data in its collections.
- The OPI looked at the amount of time invested in completing this report and estimated that close to $500,000 per year is spent across the state.
- An initial look at the OCR data elements has shown that OPI has only a small percentage of the data elements required. The OPI believes the effort to create a template populated with the data it has for each school is currently beyond its means.
- The OPI requested The Council of Chief State School Officers (CCSSO) to address this issue with USED. CCSSO asked USED to take a fresh look at the amount of data requested on the OCR report, but there has been no changes.

Wrap-up

- SB 115 from the last session modified the teacher stipend program for National Board Certification from a one-time only stipend paid directly to the teacher by the state to an ongoing stipend that is distributed to school districts and includes a match of locally paid stipend
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Wrap Up/Adjournment/General Comments

- Heather Davis Schmidt requested that Data Governance Procedures be added to the next agenda.
- Prior to the meeting the following email was received from member Tom Hering:

  Since I will not be at the meeting, I just wanted to pass on my displeasure of the Data for Achievement dollars that were cut.

  Not only do we have the burden of producing these reports but the funding to support it is now gone. Something has to give but it seems the school districts are usually on the short end of the giving and the state continues to ask for more. Resources are tight, budgets are short but demands keep growing.

  I know this is not your decision or responsibility but possibly this is something Superintendent Arntzen can lobby for.

- Subsequent to the meeting the following email was received from member Sabrina Steketee:

  Hi. Not sure if I will be able to listen in on the meeting all the way to 11:30 but here is a note from our school clerk, Lorie Carey, regarding Data collection:

  "One part that is somewhat complicated is the reporting for compensation and staffing. For some reason, the user can't switch back and forth between years – OPI has to do that step. The reason the ability to do that would be helpful is that often the staffing report for the current year is due before the compensation report for the previous year is available and due."

We followed up with advice on how to switch years in the TEAMS system.